



Permit Submission Requirements

In addition to a completed application, all permit submissions are required to include the following information:

- A plat of survey indicating the location of the patio. Also the patio should be clearly dimensioned.
- If you are installing a paving brick patio, you will need to submit a copy of the manufacturer specifications.

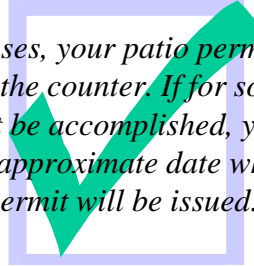
Other Requirements

- Patios must be constructed of concrete or paving bricks.

Location

- Patios shall be a minimum of two feet (2') from property line. If a patio is to be closer than two feet from the property line, it must be approved by the Engineering Department prior to the permit being issued.

In most cases, your patio permit will be issued over the counter. If for some reason this cannot be accomplished, you will be given an approximate date when your permit will be issued.



Patios



A How-to Guide for Obtaining a Permit for your Project

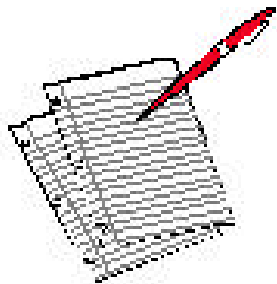


Elk Grove Village
Home Improvement
Series



Questions ?

*Please call
the Department of
Engineering & Community
Development
at
(847) 357-4220
Monday through Friday,
between the hours of
8:00 a.m. and 5:00 p.m.*



Why apply for a permit?

When you apply for a permit, you are assisting the Village in conducting a plan review and the subsequent inspections that will ensure that all construction in the community meet specific safety and quality guidelines.

The Village is on your side. We want to ensure that you will enjoy your patio for many years to come. The permit you receive for this project will allow us to do just that.

Elk Grove Village is dedicated to assisting its residents. The Department of Engineering & Community Development will show you this dedication as you apply for and receive your patio permit.

The Permit Process

1 Obtain a permit application from the Department of Engineering & Community Development which is located on the lower level of the Charles J. Zettek Municipal Building at 901 Wellington Avenue.

2 Return the completed application with a copy of your plat of survey to the Department of Engineering & Community Development.

3 After you receive your permit, make sure to call for your required inspections.



Inspections

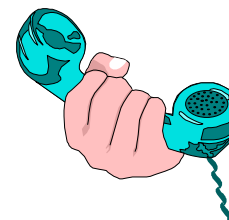
Inspections required at various stages of the project are:

Pre-Pour

Prior to concrete or paving stones being placed. This inspection is to insure proper base and framing (if necessary).

Final

When patio and restoration of landscaping is completed.



Requesting Inspections

To schedule an inspection, contact the Department of Engineering & Community Development at (847) 357-4220, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m. Requests for inspections must be made 24 hours in advance. Please have your permit number ready when you call.